

CUERDEN PARISH COUNCIL

Minutes of the meeting Wednesday 4th September at 7.00pm at The Barn Cuerden Valley Park .

In attendance Alan W, Nev W, Carol M, Julie B

1. **Appointment of Chair for the ensuing year**
JB was proposed by NW and seconded by CM to be the chair.
2. **Appointment of Vice chair**
In the absence of Sarah and Martin this was postponed until the next meeting.
3. **Apologies for absence**
MB Arrived approx. 7.35 SE arrived approx. 7.15
4. **Minutes of meeting held on 17th June 2019** –minutes signed as a true copy.
5. **Confirmation or amendment of Minutes**
Following a point on the minutes regarding noticeboard movement to the opposite side of the road. SE will press for a confirmed answer. When MB arrived he updated that the Cuerden committee have agreed to the notice board being moving. MB will move the board and refit it. Posts will be purchased. MB will get these and provide a receipt. Reassurance for BBRC will be given that the council have insurance by SE.
6. **Matters arising from the minutes unless elsewhere on the Agenda**
Old minutes etc. are still at Dave Turners. JB asked for permission to purchase curver boxes approx. £20. This was agreed if they can not be stored in county archives. AW said that the documents can go to bow lane and they will store them – SE will phone the county council record offices to check how these can be stored. CM will be intouch with DT and bring the other documents to the next meeting. If they can not be archived JB will store them.
7. **Parish Council Accounts**
All financial documents relating to year end were shared prior to the meeting and agreed as accurate during the meeting on the 4th September 2019.
Documents shared:
Bank Reconciliation – Shared, agreed and signed
Confirmation of dates - Shared, agreed and signed
Explanation of Variances – Shared, agreed and signed
Assets – Agreed Shared, agreed and signed
Certificate of Exception – AGAR 2018/19 part 2 shared, agreed, signed.
Accounting Statements 2018/18 shared, agreed, signed.
Section 1 – Annual Governance Statement 2018/18 – Shared, agreed, signed.

Monies spent :
£10 room hire 4/9/19 Cheque
£218.96 Insurance 31/7/19 Cheque

8. **R & B Burscough Charity** – *CM will find out about the charity and what the council steps need to be.*
9. **The Old School House freehold ...update**
The parish council previously decided not to sell the freehold. The money from the rent goes to the school charity. Patrice will collect this to add to the Cuerden Endowed School. Trustees are currently - Mick Muncaster, Patrice and CM. It is unclear if one person has to be a parish councillor. Patrice is going to find out about this from the charity commissioner. CM will ask Patrice about this. The Parish Council contributed an amount to the fund in previous years. The Parish Council can not make this decision alone because it is part of the Cuerden Endowed School.
10. **Cuerden Endowed School Charity** – **See above it.** *This is for children who start High School. It is advertised around September. They generally receive money in the region of £25 dependent on who applies. Families must apply each year. Patrice advertises this and SE will also share this information with families.*
11. **Appointment of new clerk – discuss next steps**
It was agreed the Jeff Brown would be appointed as Parish Clerk. It was also agreed he could attend Parish Council courses to enable him to get up to speed. AW suggested we look in to the membership of LALC. SE proposed the new clerk should have support on hand and joining should be undertaken. AW will look in to this and contact JB.
12. **Register of Interest**
AW will send the Register of Interest which will be completed in the next meeting.

NW - In the next few weeks the copies of the local plan are going to be shared with the parish council to preview.

The Parish council will have a period of time to respond to it.

SE - MC from Clayton le Woods would be happy to share the cost of the neighbourhood plan with us. This has not yet been agreed in his council but he was confident it would be. Cuerden Parish Council have already agreed a £150 for a meeting.

NW – has said that the local council have stated that they will not be building on Green belt.

CPRE meeting 13th Nov at 7. Initial venue The Barn.

Date of next meeting – 5th November at 7 The Barn

Minutes of Cuerden Parish Council 4th Sept 2019 was shared and agreed as accurate at 20:50 04/09/19

Councillors closed the meeting at 21:00

